



Information new students

- **Registration**

The new student has to be registered with Henriët van Mil (secr. office 5117.0002) at least one week before the start of the project.

- **Safety instructions**

Please make sure that the student is familiar with the safety instructions for our laboratory. More information you can find in this link:

<http://www.rug.nl/research/zernike/nanostructures-of-functional-oxides/safety-documents>

- **Organization**

Make sure, due to time considerations, that equipment is available for your student and reserve in time. It is mandatory that the daily supervisor is present or find replacement at least in the first two try-out stages of the new experiment.

- **Working hours**

Bachelor and master students are not allowed to work outside office hours (8 a.m. – 8 p.m.) and in the weekends.

For more general information about the Nijenborgh 4 check the next link:

<https://myuniversity.rug.nl/infonet/medewerkers/fse/faculteit/locaties/natuurscheikundetb/nijenborgh-en.pdf>

- **Injuries**

For small injury, safety kits are available in the room of Jacob Baas (5118.-143) or in the secretary's office (5117.0002). For accidents you have to call the reception desk at tel. number 050-3634133 or the emergency number 050-3638050.

- **Lab entrance**

For entrance to the laboratories in the basement you need to apply with form a which you can obtain from Jacob or Henriët. The form needs to be signed by the group leader, Jacob or Henriët.

- **Illness**

If the student is ill he/she has to report to the daily supervisor as soon as possible.

- **Cleanliness**

An experiment is only finished when you have cleaned all litter and consumables and place all equipment back from where it is collected.